

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

MINUTES OF IQAC MEETINGS **HABRAGHAT MAHAVIDYALAYA, KRISHNAI** **SESSION-2019-20**

Minutes of IQAC Meeting held on 05/08/2019

Agenda:

1. Quality initiatives for 2019-2020
2. Publication of "Prabandha Karani"
3. Programme for Capacity building of Students
4. Faculty Development programme
5. Others

The meeting presided over by Dr. M.K. Das, Principal & Chairman, IQAC, Habraghat Mahavidyalaya, Krishnai, discusses on the agenda and unanimously resolves to undertake the following initiatives for 2019-2020:

Resolution No.1

As a part of post-accreditation initiatives the following Quality Enhancement Programs be undertaken during the Year:

QUALITY ENHANCEMENT INITIATIVES FOR 2019-2020

- i) Orientation Programme for Freshers
- ii) Training for teaching and non-teaching staff
- iii) Organization of Memorial Lecture
- iv) Collection and analysis of Feed Back
- v) Workshop on quality enhancement in teaching-learning

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

- vi) Workshop on Capacity Building of the students
- vii) Continuation of Certificate Course in Computer Application (2 Nos.)
- viii) Continuation of Skill Oriented Certificate Course (SOCC) in each department
- ix) Continuation of Value Added Course of 30 hours Duration in each department
- x) Remedial Coaching for slow learners
- xi) Coaching for TET Examination conducted by Guidance & Career Counselling Cell

Resolution No.2

The meeting appreciates the initiatives of the Principal and the Coordinator, IQAC for taking pains in publishing the proposed book “ **Prabandha Karani**” with ISBN. The meeting also offers its thanks and gratitude to all the contributors for their research papers for the book.

Resolution No.3

The meeting resolves to continue the Certificate Course in Computer Application and Skill-Oriented Course conducted by each department as a part of the programs for capacity building of students. In this regards, the Heads of all departments are requested to make necessary arrangements for smooth conduct of the same.

Resolution No.4

The meeting lays stress on the importance of faculty development programmes and resolves that every member of the faculty should attend at least 2 (two) national/international seminars/conferences/workshops in their areas every year. They are also requested to work hard for promotion of research & publication.

The meeting ends with vote of thanks from the Chair.



Chairman, IQAC
Habraghat Mahavidyalaya

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866

Mob: 9435024669

email: mantudas68@yahoo.co.in

habraghatcollege@gmail.com

Website: www.habraghatcollege.in

Ref. No:

Date:

Minutes of IQAC Meeting held on 19/08/2019

Agenda:

- i) Organization of Memorial Lecture
- ii) Workshop for Quality Enhancement in Teaching-Learning
- iii) Extension Activities
- iv) Others

The meeting presided over by Dr. M.K. Das, Principal & Chairman, IQAC, Habraghat Mahavidyalaya, Krishnai, after threadbare discussion on the agenda unanimously resolves as follows:

Resolution No.1

After threadbare discussion the meeting resolves that the Memorial Lecture be organized this year too along with celebration of the College Foundation Day. Arrangements also be made to invite the Founder Members of the College. The Coordinator, IQAC be entrusted with the responsibility of making necessary arrangements for making it a grand success.

Resolution No.2

As a part of initiatives for "Quality Enhancement" programme the meeting resolves that an workshop be organized with the faculty members of the college on how to improve quality in teaching-learning process. Dr.Mantu Kr. Das, the Principal of the college be requested to be the resource person of the workshop. The Coordinator, IQAC be entrusted with the responsibility of making necessary arrangements for making it a grand success.

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Resolution No.3

The meeting reiterates the importance of extension activities to be organized by NSS Unit and Extension Education Cell of the college and requests the respective Programme Officer and the Convener to undertake various programmes keeping in touch with community related issues.

Resolution No.4

The meeting takes note of the departmental activities and appeals to all the faculty members along the HoDs to work hard to materialize the plan of actions to be carried out by each department.

The meeting ends with vote of thanks from the Chair.



Chairman, IQAC
Habraghat Mahavidyalaya

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Minutes of IQAC Meeting held on 22/10/2019

Agenda:

1. Discussion on the progress of NAAC related activities
2. Remedial Coaching
3. Installation of Rain Water Harvesting Plant
4. Others

The meeting presided over by Dr. M.K. Das, Principal & Chairman, IQAC, Habraghat Mahavidyalaya, Krishnai, discusses on the agenda and resolves as follows:

Resolution No.1

The meeting takes stock of the activities carried out by various sub-committees and resolves that the programme of activities as chalked out by the committees be completed before June, 2020 and the same be submitted to the Coordinator, IQAC for preparation of the AQAR for 2019-2020.

Resolution No.2

The meeting takes into account the usefulness of remedial coaching for slow learners and resolves to continue the practice as before. The HoD of each department is requested to make necessary arrangements to carry forward the programme.

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Resolution No.3

As a part of making the campus eco-friendly by reducing the use of ground water, the meeting resolves that a “ Rain Water Harvesting Plant” be installed in the college using the huge volume of rain water of the roof-top. The Principal be requested to make required steps to materialize the idea into action in the next monsoon.

The meeting ends with vote of thanks from the Chair.



Chairman, IQAC
Habraghat Mahavidyalaya

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Minutes of IQAC Meeting held on 06-01-2020

Agenda:

- i) Reconstitution of IQAC & Modification of other Sub-Committees
- ii) Review of the progress of various sub-committees
- iii) Others

The meeting presided over by Dr. M.K. Das, Principal & Chairman, IQAC, Habraghat Mahavidyalaya, Krishnai, discusses on the agenda and resolves as follows-

Resolution No.1

On retirement of the former Coordinator as well as some other members of the IQAC, the meeting resolves that the IQAC be reconstituted as follows keeping in view the 3rd Cycle of Assessment & Accreditation by NAAC :

Composition of IQAC for 3rd Cycle of NAAC A & A

1	Chairperson	Dr. Mantu Kr. Das Principal, Habraghat Mahavidyalaya, Krishnai
2	Coordinator	Akbar Ali Ahmed Asstt. Professor, Deptt. Of Education
3	Member from Administrative Officer	Dr. Nabab Hussain Medical & Health Officer, Krishnai Mini PHC

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

4	Teacher Members	<p>i) Kandarpa Nath Asstt. Professor, Deptt. Of Economics</p> <p>ii) Banashri Rabha Asstt. Professor, Deptt. Of Assamese</p> <p>iii) Nirakar Dash Associate Professor, Deptt. Of English</p> <p>iv) Mainul Hoque Choudhury Asstt. Professor, Deptt. Of Assamese</p> <p>v) Harunar Rashid Associate Professor, Deptt. Of Political Science</p> <p>vi) Saidur Rahman Associate Professor, Deptt. Of Assamese</p> <p>vii) Mohan Ch. Bhuyan Associate Professor, Deptt. Of Education</p>
5	Member from Management	Alhaz Moulana Muslim Ali, G. B. Member
6	Members from Local Society/Trust, Students and Alumni	<p>i) Khatib Uddin Ahmed President, Alumni Association</p> <p>ii) Sorhab Ali Secretary, Alumni Association</p>
7	Members from Employer/Industrialists/ Stakeholders	<p>iii) Dulumani Sarma, Librarian</p> <p>iv) Porimal Ch. Roy, Office Assistant</p>

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Resolution No.2

In case of the other sub-committees, the meeting resolves that the new coordinator, IQAC be entrusted with the responsibility to make necessary modification specially inducting new members in place of the retired ones.

Resolution No. 3

The meeting takes stock of the progress of activities undertaken by various sub-committees and resolves that the new committees be entrusted with the responsibilities to carry out the pan of action as chalked out by the old committees.

The meeting ends with vote of thanks from the Chair.



Chairman, IQAC
Habraghat Mahavidyalaya

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Minutes of IQAC Meeting held on 06-04-2020

Agenda:

- i) Collection of feedback from various stake holders of the college
- ii) Discussion on the Value-Added Course.
- iii) Others

The meeting presided over by Dr. M.K. Das ,Principal & Chairman, IQAC, Habraghat Mahavidyalaya, Krishnai, discusses on the agenda and resolves as follows-

Resolution No.1

After threadbare discussion on taking feedback from various stake holders of the college, the meeting resolves that feedback from students, teachers, alumni and parents along with Students Satisfactory Survey be collected from 24th April to 24th May, 2019 positively.

Resolution No.2

The Coordinator, IQAC and the Convener, Curricular Aspects Sub-Committees are requested to make necessary arrangements for collection and analysis of the same. Further, they are also requested to place the reports in the next meeting for appropriate measures.

Resolution No. 3

The meeting appreciates the sincere efforts of the faculty members of each department of the college in smooth conduct of the Value-Added Certificate Course as a part of curriculum enrichment programme and appeals to continue the same in the greater interest of the students.

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Resolution No. 4

The Convener of **Criterion V : Students' Support and Progression** is requested to maintain proper records of the number of students passed in the particular academic session as well as their entry into higher studies and the same be submitted to the Coordinator, IQAC for preparation of Annual Report to be submitted to NAAC.

The meeting ends with vote of thanks from the Chair.



Chairman, IQAC
Habraghat Mahavidyalaya

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

Minutes of IQAC Meeting held on 11/06/2020

Agenda:

- i) Discussion on Feedback Report
- ii) Plan of Action for 2020-2021
- iii) Others

The meeting presided over by Dr. M.K. Das, Principal & Chairman, IQAC, Habraghat Mahavidyalaya, Krishnai, discusses on the agenda and resolves as follows-

Resolution No.1

The meeting takes stock of the feedback reports received from the various stake holders and suggests measures for improvements in the teaching-learning process as well as academic facilities in the greater interest of the students.

Resolution No.2

The Coordinator, IQAC is requested to submit the suggestions to the Principal for implementation.

Resolution No.3

Keeping in view the all round development of the college the following Action Plans are prepared for implementation in the next academic session i.e. 2020-2021

Plan of Action for the session: 2020-2021

- To construct Auditorium
- To publish Research papers in Book with ISBN.
- To make full fledged digitalization of the central library.

OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

*Affiliated to Gauhati University, Guwahati, Assam
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956*

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA
Principal & Secretary/DDO
Habraghat Mahavidyalaya,
Krishnai, Goalpara, Assam



P.O: Krishnai
Dist: Goalpara (Assam)
Pin: 783126

Phone: 03663-292866
Mob: 9435024669
email: mantudas68@yahoo.co.in
habraghatcollege@gmail.com
Website: www.habraghatcollege.in

Ref. No:

Date:

- To continue Certificate Course in Computer Application.
- To continue Skill-Oriented Certificate Courses to be conducted by each department.
- To continue Value-added Courses to be conducted by each department
- To promote research culture among teachers and students.
- To organize UGC sponsored National /International Seminars and workshops.
- To strengthen MoUs with academic and industry partners.
- To complete the work of boundary wall.
- To improve physical facilities conducive to quality education
- To set up Medicinal Plant Garden
- To set Museum for preservation of Local Culture.
- To improve physical facilities conducive to quality education

The meeting ended with the valuable concluding remarks and vote of thanks from the chair.



Chairman, IQAC
Habraghat Mahavidyalaya