HABRAGHAT MAHAVIDYALAYA, KRISHNAI
DIST-GOALPARA, ASSAM- 783124
www.habraghatcollege.in

ANNUAL QUALITY ASSURANCE REPORT (AQAR)
2015-16
Submitted to
National Assessment & Accreditation Council (NAAC), Bengalore

The Annual Quality Assurance Report (AQAR) of the IQAC

HABRAGHAT MAHAVIDYALAYA, KRISHNAI
DIST- GOALPARA, ASSAM- 783126

Part – A

AQAR for the year *(for example 2013-14)*

2015- 2016

I. Details of the Institution

1.1 Name of the Institution

Habraghat Mahavidyalaya, Krishnai

1.2 Address Line 1

P.O.Krishnai

Address Line 2

Dist- Goalpara

City/Town

Krishnai

State

Assam

Pin Code

783126

Institution e-mail address

Habraghatcollege@gmail.com

Contact Nos.

03663-292 866 (C)
9435024669 (M)

Name of the Head of the Institution:

Dr. Mantu Kumar Das

Tel. No. with STD Code:

03663-292 866 (O)

Mobile:

9435024669 (M)

Name of the IQAC Co-ordinator:

Sikder Hanif Uddin Ahmed

Mobile:

9864942333

IQAC e-mail address:

iqachmv@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

ASCOGN12237

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/35/195 dated February 28, 2005

1.5 Website address:

www.habraghatcollege.in

Web-link of the AQAR:

www.habraghatcollege.in

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	68.75	2005	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01-03-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i. AQAR **w.e.f. 2005-2006 to 2013-2014** (13/06/2015)

ii. AQAR_____ _____ (DD/MM/YYYY)

iii. AQAR_____ _____ (DD/MM/YYYY)

iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☑ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

     Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

     Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify) | Nil |

1.11 Name of the Affiliating University *(for the Colleges)* | Gauhati University |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| Nil |

Autonomy by State/Central Govt. / University

University with Potential for Excellence	Nil	UGC-CPE	
DST Star Scheme	Nil	UGC-CE	
UGC-Special Assistance Programme	Nil	DST-FIST	
UGC-Innovative PG programmes	Nil	Any other (*Specify*)	
UGC-COP Programmes	Nil		

2. IQAC Composition and Activities

2.1 No. of Teachers — 07

2.2 No. of Administrative/Technical staff — 03

2.3 No. of students — 01

2.4 No. of Management representatives — 01

2.5 No. of Alumni — 01

2. 6 No. of any other stakeholder and
community representatives — 01

2.7 No. of Employers/ Industrialists — Nil

2.8 No. of other External Experts — 02

2.9 Total No. of members — 18

2.10 No. of IQAC meetings held —

2.11 No. of meetings with various stakeholders:　　　No.　　　　　Faculty

　　　Non-Teaching Staff Students　| 01 | Alumni | 01 | Others | 　　 |

2.12 Has IQAC received any funding from UGC during the year?　Yes □　No ☑

　　　If yes, mention the amount　| Nil |

2.13 Seminars and Conferences (only quality related)

　　　(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

　　Total Nos. | 0 | International | Ni | National | Nil | State | Nil | Institution Level | 01 |

　　　(ii) Themes

| Workshop on " **Academic Wring** " " organised by Department of English and Economics in collaboration with IQAC held on 10th August,2016 |

2.14 Significant Activities and contributions made by IQAC

The IQAC has taken the following initiatives as part of the process of enhancing and ensuring quality education:

　i)　　Students' feedback on teachers.

　ii)　　One Memorial Lecture held on 29th August,2016 on the theme " The Role of the Youth in Social Change."

　iii)　　One Orientaion Programme for Freshers .

2.15 Plan of Action by IQAC/Outcome

　　　The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
(i)To organise UGC sponsored National /International Seminars/Workshops.	(i)A few teachers have been pursuing Ph.D. Programme under different universities.
(ii)To encourage the teacher for major and minor research projects.	(iii) Students' feedback on teachers have been taken as a measure of enhancing quality education.
(iii)To install broadband connectivity in extended manner for fast internet facilities with Wi Fi.	iv) One Memorial Lecture was organised on 29th August,2016.
iv) To digitalize the Central Library.	v) OPAC facility has been made available in the Library and Institutional Repository is in process.
(v)To make the feedback on teachers more effective.	
(vi)To organise at least two guest lectures.	vi) Necessary arrangements have been made for BSNL broadband facilities .

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The AQAR was approved by the management and the Principal has been authorised to do the needful.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	Nil	Nil	01
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01	0	0	01

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☑
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	05	12	Nil	02

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	02					06	02	07	04

2.4 No. of Guest and Visiting faculty and Temporary faculty Nil Nil Nil

2.5 Faculty participation in conferences and symposia/ seminars

No. of Faculty	International level	National level	State level
Attended	Nil	07	Nil
Presented papers	Nil	06	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> As a part of innovative process in teaching and learning all the departments have been provided with laptops facilitating digital classes.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil Nil Nil

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG B.A. Final	89	Nil	1.12	49.4	41.5	91.2%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

> The IQAC monitors the Teaching & Learning processes through students feedback on teachers.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has always been encouraging the teachers to pursue research works. As a result of this initiatives at least 7 (seven) nos. of faculties have been pursuing Ph.D. Programme under different Universities.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	00	*
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range [Nil]   Average [Nil]   h-index [Nil]   Nos. in SCOPUS [Nil]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil

Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No.   02   Chapters in Edited Books   02

ii) Without ISBN No   10

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [Nil]   CPE [Nil]   DBT Star Scheme [Nil]

INSPIRE [Nil]   CE [Nil]   Any Other (specify) [Nil]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	
Sponsoring agencies	Nil	Nil	Nil	Nil	

3.12 No. of faculty served as experts, chairpersons or resource persons   [Nil]

3.13 No. of collaborations   International [Nil]   National [Nil]   Any other [Nil]

3.14 No. of linkages created during this year   [Nil]

3.15 Total budget for research for current year in lakhs :

From Funding agency [Nil]   From Management of University/College [Nil]

Total   [Nil]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/
recognitions   received by faculty and
research fellows
        Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil   SRF Nil   Project Fellows Nil   Any other   Nil

3.21 No. of students Participated in NSS events:

University level Nil   State level Nil

National level Nil   International level Nil

3.22 No. of students participated in NCC events:

University level Nil   State level Nil

National level Nil   International level Nil

3.23 No. of Awards won in NSS:

University level Nil   State level Nil

National level	Nil		International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum		College forum	01		
NCC		NSS	01	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Programme organised by NSS

- Anti-Terrorist Day observed on 21st May,2016
- World No Tobacco Day observed on 31st May,

Programme organised by Extension Education Cell

- Training programme on folk dance of Tiwa & Hajong Tribe, Goalpariya folk Dance, Mime etc.

Programme organised by IQAC in Collaboration with Alumni Association

- Three Programmes on Anti- Drugs were held by Alumni Association in collaboration with IQAC in the neighbouring High Schools.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities		Existing	Newly created	Source of Fund	Total
Campus area		60 bighas	Nil	NIl	60 bighas
Class rooms		12	Nil	Nil	12
Laboratories		02	Nil	Nil	02
Seminar Halls		01	Nil	Nil	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.					
Value of the equipment purchased during the year (Rs. in Lakhs)			20000/-	College fund	20000/-
Others	Boys' Common Room Canteen, Hostel		-	-	-

4.2 Computerization of administration and library

> The library and the office are partially computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14047	13,36,530/-	275	27050/-	14322	1363580/-
Reference Books	783	156,600/-	12	2550/-	795	159150/-
e-Books						
Journals	06	5800/-	01	1200/- (Yearly)	01	6000/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	10	01	Nil	Nil	02	16	Nil

Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	30	10	01	Nil	Nil	Nil	16	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> The faculty members have been trained for Power Point Presentation and Internet Browsing.

4.6 Amount spent on maintenance in lakhs :

i) ICT

> 1.5

ii) Campus Infrastructure and facilities

> 30

iii) Equipments

> .2

iv) Others

> 2

Total :

> 33.7

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC organises an Orientation Programme at the beginning of the new academic session every year specially for B.A. 1st Semester Students to make the students aware of the general rules and

5.2 Efforts made by the institution for tracking the progression

> There is no formal mechanism to track the progression of the students. However, efforts are being made to track the progression of the students at the departmental level.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
502	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%			No	%
Men	223	44.4	Women		279	55.6

Last Year (2014-2015)						This Year (2015-2016)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
294	14	43	77	Nil	428	400	08	30	64	Nil	502

Demand ratio   Dropout % 6.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is no such mechanism for coaching for competitive examination.

No. of students beneficiaries   Nil

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	NIl

5.6 Details of student counselling and career guidance

An workshop was held on the theme " Job Opportunity in Defence Sector" by the Counselling and Career Guidance Cell of the College.

No. of students benefitted	Data not maintained.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level | Nil | National level | Nil | International level | Nil |

No. of students participated in cultural events

State/ University level | Nil | National level | Nil | International level | Nil |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | Nil | National level | Nil | International level | Nil |

Cultural: State/ University level | Nil | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

	Number of	Amount

	students	
Financial support from institution	01	Rs.5000/-
Financial support from government	16	Rs.63,560/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed: 2 (two)   nos of grievances of the students have been redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Habraghat Mahavidyalaya, Krishnai is a rural college that was established in 1979 with the mission of catering to the needs of higher education to the students predominantly belonging to Minority, SC, ST, & OBC communities which was the need of the time. As such we are committed to reach the following goals and objectives :

- ➤ To provide necessary infrastructure and learning resources for imparting quality education leading to higher education.

- ➤ To create job opportunity by introducing new subjects and professional courses.

- ➤ To reach higher education to the unreached .

- ➤ To develop a sense of unity, fraternity and equality in the students so that they become the ideal citizens for India tomorrow.

- ➤ To develop self confidence and leadership qualities in the students as required to face the challenges of life through various competitions and programmes related to their practical life.

- ➤ To strive for all round development of the students through extra- curricular activities.

- ➤ To work for personality development of the students and for building of national character.

Vision

Our vision is to make the college an ideal centre of knowledge and learning through imparting quality and value oriented education as well as promoting academic excellence.

6.2 Does the Institution has a management Information System

The basic informations are communicated through the Prospectus published every new academic session while all other relevant informations are given by serving notices from time to time.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is developed by the affiliating University. The college prepares a time- table for classes as per the contact hours required for effective implementation of the prescribed curriculum. Besides, some departmental seminars and workshops, field works etc are arranged by the concerned departments as a part of quality improvement strategies .

6.3.2 Teaching and Learning

The college follows the syllabi and the academic calendar prepared by the university. However, the syllabi is distributed among the faculty members on the basis of total working days per semester. Besides, each faculty member makes a teaching plan depending on the volume of course and total class days allotted to him. Modern teaching – aids like white board, LCD Projectors, Laptops are used in the class room to make teaching- learning more interesting and effective.

6.3.3 Examination and Evaluation

There is a system of internal and external evaluation . The internal evaluation is done through the sessional tests, field visit and project writing etc. While the external evaluation is done through the end-term external examinations conducted by the university.

6.3.4 Research and Development

With a view to promoting and encouraging research culture among the teachers there is a Research Committee. There is no research publications. One in-service teacher has completed Ph.D. and seven in-service teachers have been pursuing Ph.D. programme under different universities. The faculty members of the departments guide the students in project writing as a part of curriculum as prescribed by the university.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a central library with a built-up area of 251.66 sqm. accommodating students' reading room, teachers' reading room, a computer lab with 21 nos. of computers. The library is enriched with 14322 text books and 795 reference books , 15 periodicals.

6.3.6 Human Resource Management

There is no mechanism for Human Resource Management . But there is a programme of works to be done by the teaching & non-teaching staff. The authority takes care that the students get the maximum services from the college as part of Human Resource Development.

6.3.7 Faculty and Staff recruitment

Any recruitment in the sanctioned posts are made through due process as prescribed by UGC and the State Govt. But the college has to make need-based recruitment as part-timers / contractual by the Governing Body of the college.

6.3.8 Industry Interaction / Collaboration

The college has no collaboration with any industry. Efforts will be made to initiate industry

Interaction/ collaboration in near future

6.3.9 Admission of Students

There is a Admission Committee that conducts the whole process of admission. A merit list is prepared on the basis of marks obtained in the qualifying examination. The rules and regulations for admission are furnished in the prospectus. The college is committed to Govt. Policy regarding reservation as well as to cater to the needs of differently-abled students .

6.4 Welfare schemes for

Teaching	Pension, Gratuity, GIS, GPF & SBF
Non teaching	Pension, Gratuity, GIS, GPF & SBF
Students	Students' Aid Fund, Book Bank , Scholarship.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	No			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐ No ☐

For PG Programmes   Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Does not arise

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Does not arise

6.11 Activities and support from the Alumni Association

The Alumni Association has provided health check up facilities for health check up programme

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Computer training has been provided to the members of the non-teaching staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

There has been teak plantation in the college campus and also some rain trees to maintain the campus eco-friendly. The college takes necessary steps for protection and preservation of green environment .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> As a part of innovation the college has installed slide projectors, placed white boards , provided laptops to each department to facilitate digital classes etc.Besides, each department has been provided laptop to facilitate digital classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> There is no system of ATR

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Title of Best Practice**
>
> (a) Training programme on folk dance
> (b) Workshop on Academic Writing

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The college observe World Environment Day on 5th November every year as a part of the environment awareness programme. The plantation programme is undertaken to make the students aware of a healthy environment.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

i) The College has 60 bighas of land for further development programme.
ii) The number of students have been increasing.
iii) The college has been catering to the need of higher education to the people predominantly belonging to BPL family.
iv) The college has been providing services to the community through its various cells.
v) Teacher- student relationship is good.

Weakness

i) Insufficient number of class rooms.
ii) The students are from poor background.
iii) The research culture is not up to the mark.

Opportunity

i) There is opportunity to introduce skill-based programmes.
ii) The college serves as a platform for unity in diversity. The students belong to diverse section of people that help fostering national integrity.
iii) There is opportunity to establish a Centre for Cultural Development to preserve and promote multi-faced cultural heritage of the locality.

Threats

i) Financial constraints for expected development of the college.
ii) Frequent flood situation stands on the way of proper maintenance and development.
iii) The lackadaisical attitude of the government for allotment of required number of posts.

8. Plans of institution for next year

i) To construct Auditorium.
ii) To install Wi-Fi facilities for the students.
iii) To expedite the process of digitalisation of the library.
iv) To organise seminars/workshops/popular talks to motivate the students for self employment.
v) To complete the work of the boundary wall.
vi) Construction of classrooms.
vii) More community services to be done through the NSS and Extension Education Cell.
viii) To install more fire safety devices.
ix) To organise UGC sponsored National/International seminars & workshops.
x) To organise mock drills as a preparations for Disaster Risk Management.
xi) To open a Cell for free advice to mitigate the mental stress of the students.

Name _____   Name *Dr. M. K. Das.*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Principal
Habraghat Mahavidyalaya
Krishnai

_____ *** _____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Title of Best Practice

(a) **Training programme on folk dance of Tiwa & Hajong Tribe, Goalpariya folk Dance, Mime etc.**

Goal

Goal : With a view to make our students acquainted with folk culture of various tribes of Assam, the Extension Education Cell of the College held the training programme on "**Folk dance of Tiwa and Hajong tribes as well as on Goalpariya folk dance**" in the college campus with a week long programme from 7th May to 14th May,2016.

Context : Assam is a land inhabited by people belonging to various tribes that serve as a unity in diversity. So, it is a part of our duty to develop and preserve the various folk cultures in Assam .

Practice : The college as a part of its social responsibility udertakes various programmes through the Extension Education Cell from time to time.

Evidence of success: A large number of students took part in the programmes who have been provided with necessary informations about the particular tribes and their folk cultures. As a result of which they have got knowledge of our cultural heritage which will certainly help in fostering brotherhood among the students belonging to different communities.

(b) Workshop on Academic Writing

Goal : With a view to develop a research culture among the teachers and students an workshop on " Academic Writing" was organised in the college on 10th August, 2016 by the department of English and Economics in collaboration with the Internal Quality Assurance Cell.

Context : Being an institute of higher education it is our bounden duty to engage ourselves in the research works as well as to make our students interested in research activities. In this context to organise such the workshop is most essential.

Practice : The college has a research Committee and Internal Quality Assurance Cell to undertake such programmes from time to time as a part of quality assurance programme.

Evidence of success: The workshop has had far reaching impacts upon the te4achers as well as the students. Dr. Rituparna Bhattaryya, the resource person of the workshop largely dealt on the importance of academic writings as well as on how to write

research papers along with tips on the use of appropriate language, a proper beginning and ending with a suitable conclusion. The teachers who have been pursuing Ph.D. programme have been greatly benefitted by the workshop. The students have also been benefitted as the workshop provides the necessary information that will help them in their future lif

****